

# Thank you for choosing ProChart Mobile!

Critical Control's goal is to make your data access easier, faster, and more accurate than ever before. This is why we have developed ProChart Mobile, an easy-to-use mobile app that gives you access to your gas well meter data and to make changing charts a breeze!

### **ABOUT PROCHART MOBILE**

In 60 years, the process of manually placing & collecting gas charts from older wells has remained largely unchanged. ProChart Mobile modernizes your process with the use of digital data collection.

By simply scanning a QR code on the chart recorder and then on a blank chart, all meter identification and collection data are electronically appended to the chart. Any changes to the meter can be noted in the app and downloaded when the chart is integrated.

No more torn, smudged, and illegible charts. No more scrambling to find old data or dealing with lost charts. Everything you need is available instantly on your mobile device.

Working in conjunction with your ProChart service, the ProChart Mobile app gives your company, employees, and auditors unprecedented instant access to key information.

Simplifying the process for your field operators means less time spent struggling with data collection, and more time planning and putting those ideas into action!



### **REQUEST A DEMO**

If you want to learn more about the use of the app, our experts can provide a demonstration and training to answer any questions and help familiarize you with all its capabilities. You can book your demo today by calling your representative or by emailing mobilepc@criticalcontrol.com.



## How to Use ProChart Mobile

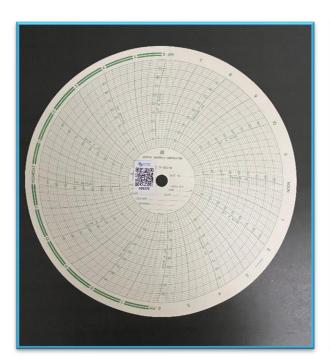
#### **New Account**

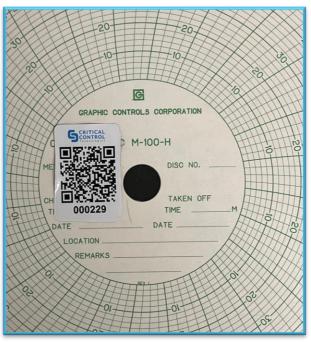
- Download the ProChart Mobile app from the iOS App Store or Google Play Store.
- Contact your Critical Control representative or email us at <u>mobilepc@criticalcontrol.com</u> to acquire your login and password which will be connected directly to your company account. We can also arrange a demo of the app at your convenience.
- Open and login to ProChart Mobile. You can view existing data instantly and start adding new charts to your recorders.

### Setting a new or blank Chart on your recorder

1. Place a small QR code sticker on the center of the new chart.

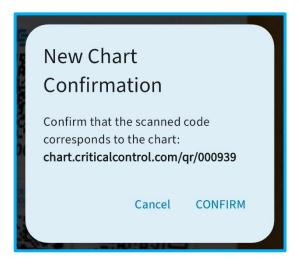








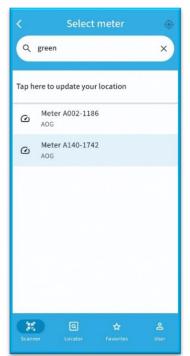
2. Select the "Scanner" tab and line up your phone's camera with the chart's QR code. Confirm that it is a new chart. Note that if your QR sticker has previously been registered, you cannot complete this step and will need a new sticker.





3. Select from the list of chart recorders available using the "Find on Locator" to match your location to the chart. You also have the choice to scan the QR code attached to the recorder to complete this step.





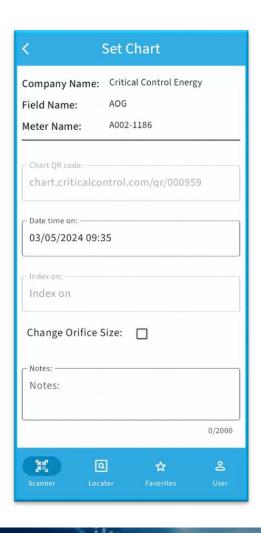


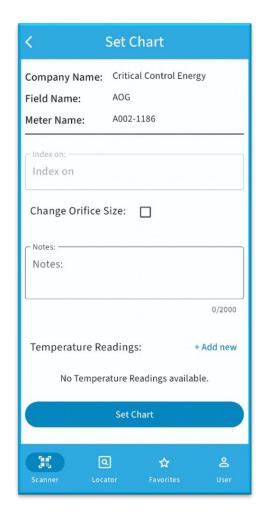
# ADDITIONAL METHOD FOR SELECTING YOUR RECORDER (STEP 3)

Go to the Locator tab and select the applicable meter first. Click on the "Start New Chart" icon and complete steps 1 and 2 as outlined above. Scan the chart QR code as instructed. Your chart recorder information will be added to the chart QR.



4. The QR code number, date, and time on are automatically filled-in using your device's current time. You can also indicate a change of orifice plate size, add new temperature readings, and make relevant notes. Once you are ready, click "Set Chart" and let your recorder run its course.







# Taking Off your chart

- 5. When you are ready to take off your chart, remove the chart from the recorder and scan the QR code on it.
- 6. The app will recognize that this is an existing chart and will display the information that was previously input when you set the chart on the recorder. Select "Take off chart" to proceed.

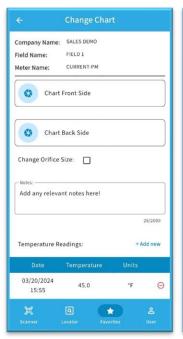
7. Confirm that you want to remove the chart by selecting "YFS."





# Submit your chart directly from the app!

8. You will now have the option to take a picture of the front and the back of the chart to submit the data, in lieu of mailing or scanning it. To use your app picture feature, select the front or back to begin, then line up your chart edges with the circular shadow at the center of the phone screen, the app will automatically take the photo. Repeat for the other side of the chart as well. Add your temperature and any relevant notes, then hit "Take Off Chart."





Enable Flashlight 4



#### Photo recommendations:

- Place your chart on a horizontal surface for example a table, chair, truck seat or dashboard.
- Use a dark background black surface or darker color than your chart paper.
- Hold phone directly above the chart; avoid holding the phone at an angle or your chart will look egg-shaped. The app will take the photo automatically.
- Use the flashlight button from the app to turn on your phone's light to take a better photo.
- Review your zoomed-in preview by moving around the image and seeing if you can read the information. If blurry, "Retake" the photo.



Note that you can proceed without taking the photos if you prefer to use an existing digital scanner connected to our system or mail in your charts. ProChart Mobile modernizes your process with the use of digital data collection, so your information will stay with your QR code and aid in processing your charts.

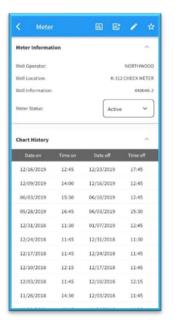
9. Select "Take Off Chart" at the bottom of the screen to submit your chart data to the server. If you are offline, your data will be stored locally until you resume connectivity. You are now ready to place your new chart and start your process back at step 1.



### READING YOUR CHART RECORDER INFORMATION

- View your recorder's information, chart history and volumetric history. Simply scan the QR code at the chart recorder or search for the meter by name
  - Meter Information
    - Well Operator
    - Well Location
    - Well Information
    - Meter Status (Active, Frozen, Not Operating)
  - Chart History
    - Date & Time On / Date & Time Off
    - Click on a chart to view detailed breakdown
  - Volumetric History
    - Volume per day that the chart was run (once integration is completed)







#### Meter Menu Bar

- 1. View Current Chart View Chart On date, time, and notes.
- 2. Start New Chart Add new chart to your selected meter.
- 3. Favorite Bookmark meters you repeatedly check in your field.





# FREQUENTLY ASKED QUESTIONS

1. Will I still send in my charts?

You can either continue to mail/scan your charts to us, or you can use ProChart Mobile to take a picture of both sides of your chart to submit it via the app. Save on transit time!

2. What if my photo is blurry?

You can re-take your photo by pressing the Retake button or the back arrow. You can also press the trash can icon beside the blurry photo and start again.

- 3. What if I need to edit chart information after entered? Contact your ProChart representative and they will be able to append or edit information. You can add notes at both the chart-on and chart-off steps. You also have a contact form within the 'User' tab to reach our team. You can also contact us directly at mobilepc@criticalcontrol.com using your QR Code # as a reference.
- **4.** What to do with my charts if I am not going to mail them in? We recommend the charts are kept on hand until reporting is done for the end of the month. Occasionally, we may request a retake of chart photos if the initial image is blurry. Then you can store them following your company's guidelines.
- 5. Does the ProChart Mobile app work offline?

  The app will download your company's meter information so you can use it offline. If you are placing a new chart, you can scan the QR and register it, then hold the data in your phone and send it to our servers once you are back on cell coverage/ network access. The app also allows you to synchronize all your offline data with the server via the push of a button in your 'User' tab.



#### SUPPORT & ADDITIONAL INFORMATION

Additional support questions can be emailed to <a href="mobilepc@criticalcontrol.com">mobilepc@criticalcontrol.com</a> or using the built-in contact form through the App. One of our product experts will contact you to assist.

To learn more about ProChart Mobile, you can visit our website.



